



PUENTE LAW FIRM, PLLC

FEE AGREEMENT FOR DEFENSE IN CRIMINAL PROCEEDINGS

THIS AGREEMENT is made and entered into this TODAYS DATE by and between the law firm of The **PUENTE LAW FIRM, PLLC** hereinafter referred to as “law firm” and CLIENT NAME hereinafter referred to as “client(s).”

WITNESSETH:

WHEREAS, the law firm is a professional limited liability company of regular practicing attorneys located in Dallas, TX and certain members of said law firm represent Defendants in criminal proceedings, and

WHEREAS, the client(s) may be or **has/have** been charged by COUNTY NAME with the crime of **CHARGE(S)** In cause numbers CAUSE NUMBER(S)

WHEREAS, the client(s) is/are desirous of hiring said law firm to assist with the completion of said case and/or to **defend him/her/them** on said charges(s).

Client(s) agree(s) to pay law firm a retainer fee of **\$5,000.00** for representation in connection with the above set forth matters, in the assistance of the completion of said case. Said retainer fee down payment of **\$1,000.00** shall be paid on the **23rd DAY** of **MAY 2025**. Thereafter, client shall pay the sum of **\$500.00** shall be paid per month on the **15TH** day of each month until paid in full. *Client understands that there is a late fee of \$10.00/day, if paid after the expected due date, which is the 15th of every month.* Client understands that the balance must be paid in full prior to the disposition of every case. Client understands that fees are earned when paid and are non-refundable.

This agreement covers disposition of case pretrial and trial. However, costs associated with trial such as costs of experts, reports, records, and investigators needed are to be paid by the client. Client understands that this agreement does not include services for appeal. Any additional New Services needed at the time of representation will be charged as a new and separate Legal Service.

***Failures to comply with any BOND conditions or protective orders, new offenses or new allegations not pertaining to this case will require client to retain Puente Law Firm, PLLC on a separate contract and separate fee should client wish to be represented by firm. Meetings or consultations regarding new allegations, charges, Bond violations or revocations hearings will also be charged at standard law firm rates.**

CLIENT RESPONSIBILITIES:

Client must maintain communication with law firm by phone, text/SMS messages and or email. I give permission (opt-in) to have Puente Law Firm send me SMS for any information related to my case. Client must inform law firm of changes in contact information and respond to law firm messages within a reasonable amount of time. If client declines communication with the law firm then firm may file a motion to withdraw from case. If client fails to pay the total fee agreed upon in this agreement, client understands that the firm may also withdraw from the case. Documentation required by the attorneys must be submitted in a proper and professional manner: i.e.- Fax, Scanned Email, or Original hard copy. Pictures from SMART PHONES are NOT acceptable. Failure to comply will result into additional fees.



Puente Law Firm, PLLC

TODAYS DATE

Date



By: ERIC PUENTE

SREEKANTH YELAMANCHILI

Date

GUARANTEE OF PAYMENT OF FEES

I (We) **GUARANTOR NAME** (guarantor(s)) on **the 23rd day of MAY 2025**, in consideration of law firm's representation of the above-named client **CLIENT NAME** pursuant to the above and foregoing written agreement, do hereby guarantee to the law firm that all fees to be paid to law firm pursuant to said agreement not paid by client will be paid by the undersigned in the same manner and amount as required of the client in said agreement. Undersigned acknowledges receipt of a copy of the Fee Agreement with the client and of this agreement.

THE UNDERSIGNED FURTHER ACKNOWLEDGES THAT THE LAW FIRM IS ENGAGED IN REPRESENTING THE CLIENT, NOT THE GUARANTOR, AND THAT ITS FIRST AND SOLE RESPONSIBILITY IS TO REPRESENT THE INTEREST OF THE CLIENT.

X _____ GUARANTOR (**GUARANTOR NAME**)

Recurring Payment Authorization Form

Schedule your payment to be automatically deducted from your bank account, or charged to your Visa, MasterCard, American Express or Discover Card. Just complete and sign this form to get started!

Recurring Payments Will Make Your Life Easier:

- It's convenient (saving you time and postage)
- Your payment is always on time (even if you're out of town), eliminating late charges

Here's How Recurring Payments Work:

You authorize regularly scheduled charges to your checking/savings account or credit card. You will be charged the amount indicated below each billing period. A receipt for each payment will be emailed to you and the charge will appear on your bank statement as a "ACH Debit." You agree that no prior notification will be provided unless the date or amount changed, in which case you will receive notice from us at least 10 days prior to the payment being collected

Please complete the information below:

I, _____ authorize PUENTE LAW FIRM, PLLC to charge my credit card indicated below **FOR LEGAL SERVICES** mentioned in said agreement until balance is **paid in full**.

Debit/ Credit Card

- ☐
- Visa
-
- ☐
- Amex

- ☐
- MasterCard
-
- ☐
- Discover

NOMBRE DEL TITULAR DE LA TARJETA/Card Name

NUMERO DE TARJETA /Card Number#:

FECHA DE VENCIMIENTO/Exp. date:

NUMERO DE SEGURIDAD/Security Code:

CODIGO POSTAL/Zip Code:

SIGNATURE _____**DATE** **TODAYS DATE** _____

_____ understand that this authorization will remain in effect until I cancel in writing. And I agree to notify Puente Law Firm, PLLC in writing of any changes in my account information or termination if this authorization at least 15 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF) I understand that may at its discretion attempt to process the charge again within 30 days and agree to an additional \$10.00 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorization recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank or credit card company, so long as the transactions correspond to the terms indicated in this authorization form.

Any questions or concerns regarding your case should be directed to•Main Office: **214-730-0485**• Address: **601 Haines Ave, Dallas Texas 75208**<https://www.puentelawoffice.com/>

Emails:

- Eric@puentelawoffice.com Attorney and Counselor at Law
- Enrique@puentelawoffice.com Legal Assistant to Attorney Puente

Client Agreement

| Key | Value |
|----------------------|------------------------|
| Charges | N/A |
| Signature Date | September 18, 2025 |
| Client Name | Jesus Enrique Cerrillo |
| Down Payment Amount | 0 |
| Guarantor Name | Celeste Lois Cerrillo |
| County | Dallas County |
| Retainer Fee | 10 |
| Monthly Payment | 500 |
| Paid On Day Of Month | 15th |
| Paid On Date | September 18, 2025 |
| Date | September 18, 2025 |

Signed by:

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